

# **SUBURBAN WATER, INC.**

## **RULES AND REGULATIONS**

### **EXTENSION OF WATER MAINS TO SERVE A PROPOSED SUBDIVISION**

A Developer may request SUBURBAN WATER, INC. to provide water services to a tract of land within the boundaries of SUBURBAN WATER'S certified Service Area by delivering to 1216 N. 155<sup>th</sup> Street, Basehor, Kansas (M-F 8:30 am – 4:00 pm), an executed copy of this document, and electronic files (AutoCAD) with hard copies of each of the following:

1. Final plat of the proposed subdivision/plat as recorded by the Leavenworth County Register of Deeds or a Certificate of Survey by a registered land surveyor with a legal description, if the property has not been platted.
  - The plat shall indicate all of the future phases proposed for the property and the proposed sequence for development.
2. The site development plan shall indicate the existing and proposed final grade topography (one-foot contours), retaining walls, monuments, fences, and landscaping.
  - The plans shall be sealed by a Kansas Registered Professional Engineer.
3. The drawings shall be sealed by a Kansas Registered Professional Engineer and indicate the existing and proposed public right-of-ways (R/W), utility and landscape easements, streets, storm sewers, drainage ditches, sanitary sewers, electric lines (both above and below ground), gas mains, telecommunication lines, and all other utilities.
  - Typical cross-sections of the streets from R/W to R/W and/or easement line to easement line,
  - Plan and profiles for each sewer and drainage ditch,
  - Plan and depth of cover for each existing and proposed utility.
4. Site-specific geo-technical information.
5. The name; street address; telephone numbers (office, mobile, FAX); and e-mail address for each of the following parties: property owner; developer; surveyor; and engineering firm.
6. The name and title of the person(s) who is authorized to execute the AGREEMENT FOR ENGINEERING SERVICES, and WATER MAIN EXTENSION PETITION AND AGREEMENT.

After SUBURBAN WATER'S review of the submitted data for completeness, SUBURBAN WATER will prepare an AGREEMENT FOR ENGINEERING SERVICES and submit it to the Developer for execution. After receipt of the executed AGREEMENT FOR ENGINEERING

SERVICES and the non-refundable good faith initial payment (bank cashier's check), Suburban Water's Engineering Services Division will proceed with the design of the water facilities to serve the proposed subdivision.

After review and execution, the Developer shall deliver the executed WATER MAIN EXTENSION PETITION AND AGREEMENT along with a bank cashier's check or a bank irrevocable letter of credit for the estimated total cost to SUBURBAN WATER'S office. SUBURBAN WATER will execute the AGREEMENT, deposit the cashier's check/letter of credit, and award the construction contract to the contractor that submitted the lowest and best bid.

After SUBURBAN WATER is notified by the Developer that the subdivision site is ready, SUBURBAN WATER will issue to the contractor the Notice to Proceed with the construction of the water facilities.

After the construction of the water facilities is complete and the water facilities have been placed in service, SUBURBAN WATER will notify the Developer, County, and/or City that it is ready to sell water meters for new service connections within this subdivision.

ACKNOWLEDGEMENT:

\_\_\_\_\_  
(Name of Developing Company)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Printed Name & Title of Developer)

\_\_\_\_\_  
(Signature of Developer)

\_\_\_\_\_  
(Engineering Firm)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Printed Name of Project Engineer)

\_\_\_\_\_  
(Signature of Project Engineer)